



Whittlesford Warriors, COVID-19 Risk Assessment

Venues applicable to, full address	<p>Match Venues</p> <ul style="list-style-type: none"> Whittlesford 'The Lawn', The Lawns, Whittlesford, Cambridge CB22 4ND (Google Map) Hauxton Sports Ground, Cambridge Road, Cambridge, CB22 5HT (Google Map) Ickleton Recreation Ground, Frogge Street, Ickleton, Saffron Walden, CB10 1SH (Google Map) <p>Training venues</p> <ul style="list-style-type: none"> Sawston Sports Centre, New Road, Sawston, CB22 3BP (Google Map) Linton Village College, Cambridge Rd, Linton, Cambridge CB21 4JB (Google Map) Great Shelford Rugby Club 3G, The Davey Field, Cambridge Rd, Great Shelford, Cambridge CB22 5JJ (Google Map)
Teams that play at the venue	Whittlesford – U5, U6, U7, U8 (Red and White), U9, U17, U18 Hauxton – U10, U12 (Red and White), U14 (Red and White) Ickleton – U11, U13, U16
Club Lead Name and contact details	Andrew Lee, chairman@whittlesfordwarriors.co.uk , 07740 191338
Other Names and contact details	https://www.whittlesfordwarriors.co.uk/club-committee/
Safeguarding Name and contact details	Paul Hughes, childwelfare@whittlesfordwarriors.co.uk
Nearest Defibrillator	Whittlesford – Pavilion exterior wall Hauxton – Pavilion exterior wall Ickleton - Village Hall exterior wall at entrance. Sawston – Sawston Sports Centre, main building Linton – Main reception Great Shelford - Clubhouse
FA Affiliation Reference	W-CAM1324
Public Liability Insurance	Cambs FA policy
Personal Injury Insurance	Bluefin Sport, Policy Reference SL8000599922/019854

Date of Risk Assessment	30/07/2020
Prepared by	Andrew Lee, Chairman
Checked and accepted by committee member	Paul Hughes, Child Welfare Officer
Document Location	http://whittlesfordwarriors.co.uk/COVID-19



Area of risk ¹	Is there an additional risk to children?	Risk rating	Solution / Mitigation (Consider what if..?)	Residual risk rating
Example Informed written consent to participate	Example Yes, must have parent / carer written consent. Additional risks, e.g. younger age groups – understanding of social distancing limited	Example Amber	Example Parents/carers to be advised of COVID-19 arrangements prior to consenting for their child to participate. Explain to older players.	Example Green but to be monitored during every session
Parents briefed on activity and have given written informed consent to do activity (8.2)	Partial, there is a lot of information to convey to children of many different ages.	Amber	Repeated communication and reinforcement to players and parents / carers regarding their obligations. Published via club website / Facebook. Coaches to reinforce before every activity: - Maintain distances - Regular hand washing / sanitisation - Not to touch face unless necessary	Green, but monitored
Data privacy policy / notices updated to cover data handling of attendees to aid NHS Track and Trace	Contact information is already collected via signing on forms.	Amber/Green	Any track and trace information to be kept securely and destroyed after 21 days. Detailed in Parental / Carer consent.	Green
Clear procedures for referring safeguarding concerns (2.1 & 2.2)	No additional risk, the club has a safeguarding policy, nominated child welfare officer and all information / contact details are listed on the club website.	Green		
Staffing ratios (5.5): - Defined lead / support roles - Supervision of U18 volunteers	Partial, additional volunteers may be required to effectively implement the additional COVID related measures. Any regular volunteers to be vetted as per standard FA policy	Amber	Managers to monitor and feed back once training / matches resume	Green

¹ References relate to downloads on the safeguarding section of FA.com (<http://www.thefa.com/football-rules-governance/safeguarding/section-11-the-complete-downloads-directory>)



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Guidance for staff conduct (5.2 – CWO, 10.12 – Respect codes) - Signed code of conduct	The club has a comprehensive code of conduct, all coaches reaffirm commitment to the code of conduct annually. Players signing on forms contain the code of conduct and specific acknowledgement of its content.	Green	Communication to all managers via closed email distribution list.	Green
Risk assessments completed by anyone carrying out high risk tasks	No high-risk tasks identified.	Green		
COVID-19 protocols briefings shared and practised by committee / club members	COVID protocols shared immediately via email to committee / coaches. Information displayed on the club website. Monthly committee meeting used to disseminate information.	Green	All club volunteers and participants encouraged to provide feedback on behaviours to promote improvement.	Green
Participants trained how to perform self-screen checks prior to travel to activity	If individuals do not self-screen properly and isolate when displaying symptoms then there could be an additional risk to children of COVID exposure	Amber	Details of how to self screen on the club website, Facebook, Twitter. Included on parental/carer consent form. Coaches to check players before training / matches.	Green
Coaches trained to check that self-screen checks have been done and are negative	Some younger players may not have been able to self-screen effectively.	Amber	Coaches provided with self-screen checklist and to incorporated into the start of every training session and match	Green
Travel Arrangements (5.4)	Government advice provided to parents for travel to venues. Any overseas travel to be notified to the club, any government mandated self quarantine periods to be observed.	Amber	The club have little control mechanisms around travel to club activities. Encourage players to use the toilet before travel and ensure that any actions that require assistance (e.g. application of suncream) to be completed by parent / carer.	
Drop off / Pick up arrangements	Additional risk in car parks which cannot facilitate social distancing.	Amber	Staggered times (e.g. home and away team) and between teams at the same ground. Seek	Green



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			volunteers to assist directing parents and players to the appropriate areas.	
Changing facilities (8.4)	No additional risk, all players already arrive for training or matches ready to play.	Green	N/A	
Access to toilets, e.g.: - Supervision - Hand washing / sanitising - Paper towels (no hand driers)	Additional risk due to confined spaces, cleaning and potential transmission / contact.	Amber	One way systems in place to prevent indoor contact. Toilet access to be managed by coaches / volunteers and cleaned down after use. Soap and paper towels (not hand driers) and / or hand sanitizer must be used.	Amber / Green
Site boundaries, e.g.: - Public Access - Roads - Location of facilities	All venues are public areas so contact with non-football related individuals possible low likelihood of contact.	Green	Coaches to encourage parents and players to socially distance with the site boundaries.	Green
Group size (5.5)	Team sizes are below 30 as per FA guidelines. Coaches to ensure that players leave activities in a staggered order to ensure that groups are not too large.	Green	Caution to be taken when activities take place near other groups.	Green
Playing area (e.g. marked areas to facilitate social distancing)	Youth footballers often congregate naturally and can easily forget to socially distance.	Amber	Managers to use markers / cones to ensure social distancing is observed. No 'team benches' to be used. Best practice to be shared via manager email group.	Green
Player equipment e.g.: - Water bottle - Hand sanitizer - Sun cream	Small risk of accidentally picking up equipment belonging to another player.	Amber	Players are already encouraged to take responsibility for their equipment but this may be difficult for younger players. Regular hand washing / sanitizing at breaks.	Green
Equipment e.g.: - Cleaning - Limit sharing - Hand hygiene	Football is a contact sport involving the whole body. Players will have contact with equipment but are encouraged to minimise contact where possible.	Amber	All equipment to be sanitised before any activity and at breaks in play in line with FA guidance. Non participants to be discouraged from contacting equipment (e.g. retrieve ball).	Green



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			Coaches to construct sessions that limit contact with shared equipment Goalkeepers should ensure they disinfect their gloves regularly in breaks in sessions and thoroughly afterwards. If bibs are used, they will not be swapped between players during the session and they will be collected in a separate bag at the end of the session and washed by the coaches prior to the next session.	
Planned activity e.g: - Age-appropriate - Group size - Social distancing	Detailed planning is undertaken by all coaches before training and matches to be age specific.	Green	Younger teams to have guidelines reinforced regularly by coaches.	Green
Medical information and contact numbers for participants (8.2)	No additional risk, this information is already captured through the signing on forms	Green	Individuals that are at high risk of COVID to self identify to the club and consider their personal health and safety with parents / carers before taking part in activities. Explain in parental consent form.	Green
No spitting / chewing gum - Hygiene protocol - Disciplinary procedures	Limited risk, mainly to older teams. As a club the use of chewing gum is discouraged due to potential choking hazard.	Amber	Parents and players to be advised by coaches of the risks involved and any incidence to be noted and discouraged. Repeated infractions may lead to player disciplinary action.	Green
Managing injuries ²	Small risk as minor injuries will be unable to be directly treated without PPE.	Amber	Parents / carers encouraged to attend activities to administer first aid if needed. PPE to be provided as part of First aid kits.	Green

² See FA First Aid guidance at <http://www.thefa.com/-/media/thefacom-new/files/get-involved/2020/clubs-and-coaches---covid-19-first-aid-guidance-for-returning-to-competitive-grassroots-football>



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Access to PPE for first aiders ²	No additional risks to children	Green	PPE to be included in standard first aid kit (gloves, mask)	Green
Managing someone who becomes symptomatic ²	Physical activity may highlight any respiratory illnesses. In the event of a player coughing persistently there could be a risk to other players.	Amber	Person to be isolated, contact parent / carer to take them home.	Amber
Local medical centres / first aid arrangements ²	No change, serious injuries to involve transport to the nearest hospital (Addenbrookes)	Green	Observe transportation guidelines ³ in relation to COVID-19	Green
Emergency evacuation procedures	Low risk, venues are all open and standard evacuation procedures to be followed.	Amber/Green	In the event of an emergency, the highest threat must be avoided.	Amber/Green

³ <https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers>

